

SEA VIEW GOLF CLUB INC
BOARD OF MANAGEMENT MEETING

MINUTES 25th January 2012

MEETING OPENED AT 6.00 pm

1 PRESENT: T.Gallagher, C.Bennett, J.Robertson, L.Fuhrmann, K.Strzina, M.R. Squire, P.Elliott

2 APOLOGIES: C.Mackey, M.Clarke

3 IN ATTENDANCE: Nil

4 MINUTES OF PREVIOUS MEETING:

It was moved C. Bennett and seconded by k. Strzina that the minutes of the meeting held on 20th December 2011 be confirmed as a true and correct record following the above amendment. – **Carried** –

5 BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING

5.1 Membership Categories Review

Current membership categories to be reviewed and suggested changes forwarded for consideration
Important to consider member entitlements and criteria for any category changes. This item will be ongoing. Refer Membership report later for recommendations re proposed 9 hole membership category.

5.2 Course safety

Ongoing action item.

5.3 Use of Building Levy Funds

Refer Hose report later for details.

5.4 Roof Repairs

Managing secretary is awaiting invoice from Air Roofing to make deposit payment and confirm a repair date.

5.5 Junior Program

Ongoing item.

6 OFFICER'S REPORTS

6.1 General Manager's Report

Manager's report previously forwarded to Board members.

Cash balances

Mr Gallagher sought details as to the content of the cash account balances.

2011 Financial accounts

All accounts have been finalised and bookwork is with Chris Rose (Accountant) for audit purposes.

Outstanding 2011 Fees

2 members have outstanding 2011 subscriptions and Building levy totalling \$789.78.

One member, Josh Annear has had his last 2 monthly direct debits rejected – total \$220.34 and he has not paid his building levy of \$250. Numerous attempts to contact him by phone, SMS and email have been unsuccessful. It is believed he is currently living in Melbourne.

Mr Gallagher noted that he was of the understanding that Mr Annear wished to remain a member of SVGC and undertook to contact Mr Annear to resolve the matter of his outstanding fees.

Another member Aaron Gartside has outstanding 2011 subscription of \$319.44. Again numerous attempts to contact him have been unsuccessful. Mr Gartside recently emailed to say he would not be continuing in 2012 due to financial reasons.

Mr Bennett moved the following motion which was seconded by Mr Fuhrmann:

"It is recommended that Mr Gartside's outstanding 2011 fees be written off and be struck off our member database." Motion CARRIED

Change to Constitution and By-Laws

The following Constitutional and Bylaw amendment needs to be proposed at the next AGM. This is to reflect the change in title of the former Managing Secretary to General Manager.

Proposed motion to reflect the change in title of the Managing Secretary to **General Manager** in both the Constitution and By-laws.

“To amend all references to Managing Secretary in the Constitution and By-Laws to General Manager” CARRIED

Joining Fees

The General Manager presented the Finance Committee with a discussion paper (copy forwarded to Board members) in relation to the current joining fees. This matter has been referred back for discussion at Board level.

Following discussions with several prospective members as well as feedback from existing members, there is a feeling that an \$800 joining charge may deter new members.

After discussion related to the pros and cons of the proposal it was agreed that the \$300 component that equated to the original irrigation levy be removed and the \$500 equivalent to the building levy be retained as a capital contribution. The following motion was then proposed.

Moved: Mr Bennett and seconded by: Mr Robertson:

“The joining fee for new members be applied at the same rate as the building levy for that category. This joining fee to be treated as a Capital contribution.” Motion CARRIED

This approval will impact on the 9 hole membership proposal to be submitted later in the meeting by the Membership Committee.

New Membership Incentive

An incentive scheme whereby members are encouraged to introduce new members to the club was introduced and approved by the Board at the May 2009 meeting. This incentive was subsequently reaffirmed at the January 2011 Board meeting (refer attached documents).

The GM sought clarification as to the continuation of this incentive for introducing new members to the club during 2012. After discussion it was agreed that the incentive would continue and that the Club Professional would also qualify for introducing new members. The GM noted that Club staff had previously been eligible for cash incentives for introducing new members however had declined to accept any benefits since early 2011. It was further agreed that staff would not be eligible for this incentive.

Management Plan

The President and General Manager updated the Board on the response to the Town of Cottesloe’s proposal to formulate a working party incorporating 3rd parties to develop a revised Management Plan. It is SVGC’s view that only Club representatives and ToC representatives be involved.

A written response has been forwarded to ToC and we are awaiting further advice.

Course Supervisor’s Absence

Refer to Course Report at point 6.3 for further information.

6.1.1. New members report

It was moved C. Bennett and seconded K. Strzina that the new member nominations for January, as tabled, be accepted. - *Carried* -

6.2 Treasurer’s Report

Treasurer’s report previously forwarded to Board members.

Profit & Loss and Cash flow Year to Date

The results for the year ending 31st December were presented. The month of December was approximately \$6,000 better than anticipated as a result of good green fees and functions. Total cash available was approximately \$34,000.

The annual profit before depreciation was \$72,000.

All accounts are currently with the Auditor for final sign off.

2012 Budget

The Finance Committee have discussed the preliminary 2012 budget which is now presented for acceptance.

In light of the Course Supervisor's continued absence on sick leave it has been agreed to defer the redevelopment of the 4th green until mid 2012. This will have a flow on effect to the re-design of the 1st/10th and 8th/17th greens which will now be undertaken in 2013. This is now reflected in the revised budget presented.

Mr Robertson advised that he had been in contact with T-Quip mechanics who have suggested that we consider the possibility of re-furbishing mowers instead of replacing them. This option could increase the life span of the machines by up to 3 years and assist the club's cash flow.

The following motion was then proposed.

Moved: Mr Bennett and seconded by: Mr Robertson:

"The draft 2012 budget as tabled be accepted." Motion CARRIED

Mr Bennett wished to record his appreciation of the Manager's efforts in having the end of year accounts available for audit at such an early time.

Mr Gallagher also reflected on our Club's financial situation as compared to the problems at Mosman Park GC.

6.3 Match Committee Report

A verbal report was presented as follows:

Summer Cup

Conducted on Saturday 21st January 2012.

Very successful event that attracted 91 entries of which 28 were from other clubs. The nett event was won by Ian Hill (SVGC) with Mark Miller (RFGC) taking the gross event.

Australia Day

The ladies will be conducting the Australia Day event. So far 19 people have nominated to play golf with 20 attending the lunch barbeque. Ms Squire and Mrs Parkes will undertake the catering of this event.

Fixtures

The draft 2012 fixtures are awaiting the release by GolfWA of the Men's Senior Pennant fixtures.

The Anderson – Fowlie match against Cottesloe GC has been fixture for Sunday 10th June.

Golf Manager & Secretaries Day and Country Travellers Day

These events were held on Monday 9th January and Tuesday 10th January respectively.

Both days were extremely successful and attracted many favourable comments regarding the condition and presentation of the course. The bar was also quite busy on both days.

6.4 Course Committee Report

In the absence of Mr Clarke a verbal report was presented by Mr Robertson:

Course Supervisor's Absence

At the moment the volunteers are coping with the workload however the recent hot weather has not helped matters.

Recent medical advice received indicates that he is expected to return to work late February.

During the Owen's extended absence it has come to light that a number of the practices and methodologies being implemented are not the most efficient and combined with external events have resulted in some issues. Upon Owen's return it is proposed the Course Committee and General Manager will discuss these issues and that a review of course methodologies be

undertaken with the aim of improving these practices.

It is further hoped that, with some modifications and improvements, the need for the Course Supervisor to continually perform hours well in excess of his contracted hours will lessen somewhat the considerable strain on Owen, both physically and health wise.

Mr Robertson has arranged for all machinery to be repaired and any old unwanted items to be removed by T-Quip and their value to be offset against the repair accounts.

Mr Gallagher noted his appreciation for the additional work and the effort put in by Mr Robertson.

Green refurbishments

As a result of Owen's continued sick leave, and the nursery turf not being ready, the scheduled renovations to the 4th green have been deferred until the beginning of the next growing season ie: August 2012. As a result it would appear prudent to defer the proposed renovations of the 1st/10th and 8th/17th greens until 2013 to allow the nursery to regrow after the 4th green renovations.

Bore repair

Recently the bore located at the corner of Curtin Ave and Forrest Street failed. Investigations revealed that the starter motor requires replacing. The electrical cabinet and telemetry is also dangerous and faulty due to its age and requires replacing. Quote of \$10,800 obtained from Fluid Electrical. Approval granted to undertake repairs on safety grounds.

6.5 House Committee Report

Chair Laurie Fuhrmann spoke to a previously circulated report.

House renovations

Mr Fuhrmann outlined the House committee's recommendations as to the proposed upgrades especially the installation of air-conditioning.

Revised quotes indicate an expenditure of approximately \$40,000 (including an amount for electrical work) would be required to install 5 evaporative units.

A set of plans were presented outlining several options for ladies toilets on the upper level of the club-house and discussion ensued.

The proposed upgrade to the BBQ area at a cost of \$20,000 was discussed and after suggestion from Mr Robertson that this upgrade be placed on hold until some type storage facility was incorporated. Agreed to defer this upgrade for further consideration.

The matter of the concrete cancer on the upper parapet was also discussed and agreed that expert advice be sought.

The following motions were then proposed:

Moved: Mr Fuhrmann and seconded by: Mr Robertson:

"A budget of \$40,000 be established to progress the installation of air conditioning and associated electrical works." Motion CARRIED

Moved: Mr Fuhrmann and seconded by: Mr Robertson:

"A budget of \$30,000 be established to facilitate the construction of a female toilet on the upper level of the club-house." Motion CARRIED

Moved: Mr Fuhrmann and seconded by: Mrs K Strzina:

"A budget of \$1,000 be established to engage a specialist to provide advice and options related to the concrete cancer in the upper parapet beam." Motion CARRIED

Social Events

A schedule of 2012 club events which would involve input by the Social Sub-Committee was proposed as follows:

Australia Day Stableford, Opening Day Ambrose and Captain's Dinner, Ladies Day Opening Event,

Anzac Day Stableford, Pro-Am, Pennant Fund Raiser, Quiz Night, Annual Dinner and Presentation Night, Melbourne Cup, Anderson Fowlie Event. (Venue in 2012 to be the Cottesloe Golf Club), Christmas Ambrose.

Added to the above events will be specialty food nights – possibly one per month.

Sponsorship

Mr Fuhrmann proposed that avenues for corporate sponsorship should be further discussed and investigated, particularly in connection with major capital works items relevant to the clubhouse, eg. naming rights for say, a new upper level Coffee Deck external to the NW corner or similar. To be further examined by Sub-Committee members.

Resignation

Mr Fuhrmann advised that he will be resigning from the Board and the House & Social Sub-Committee, effective from the AGM.

Mr Gallagher thanked Mr Fuhrmann for the work done over the past 12 months.

6.6 Membership Committee Report

Membership report previously forwarded to Board members.

9 Hole membership

Mrs Strzina reviewed the proposal to introduce a 9 Hole membership category that was distributed to Board members prior to the meeting

Following general discussion related to the implementation of such a category and acceptance by members of the introduction of such a category general agreement was reached on this proposal.

The following motion was then proposed:

Moved: Mrs Strzina and seconded by: Mr Fuhrmann:

“That the Membership Committee proposal, as submitted, to propose the introduction of a 9 Hole membership category at the next AGM be approved. This motion be subject to the removal of the word ‘Restricted’ from the original nomenclature of the category.” Motion CARRIED

6.7 Women’s Report

The Women’s report was previously forwarded to Board members.

Ms Squire advised that she will be stepping down from the Captaincy at the AGM and that current Vice Captain, Margot Parkes will be nominating for the vacancy.

GolfWA has still not confirmed the arrangements for Women's Senior Pennants for 2012. At this stage Sea View may not field a team. SVGC will be playing in the Northern Suburbs Pennant competition but again fixtures have yet to be finalised as one team withdrew just before the Christmas break.

7 GENERAL BUSINESS

Request to hold 21st birthday function

Mr Bob Pearce has re-submitted a request to hold his son’s 21st birthday party at the club-house in April. There was general agreement that this function be approved as a ‘one off’ event.

Moved: Mr J Robertson and seconded by: K Strzina:

“That approval be given to allow Mr Pearce to hold his son’s 21st birthday function on club premises. This function to be a one off approval” Motion CARRIED

Mr Bennett left the meeting at 8:05pm

Golf Professional Proposal

The previously submitted proposal from the Golf Professional was referred to the Finance Committee following the December Board meeting. This has now been referred back to the Board.

The proposal was outlined by the President and Manager to those present.

Mr Gallagher noted that:

- the Golf Pro, in conjunction with the General Manager, was probably the most important role within the Club.
- he is the central point for golf related activities.
- the proposal presented would remove this role from the administrative functions of the office and provide the management team with more time to focus on other strategic issues.
- The Pro could further develop Junior and other coaching programs.

Mr Gallagher suggested that the Men's and Women's Captains, General Manager, the Professional and one other Board member form a sub committee to look further into this proposal.

Robust discussion then ensued as to the pros and cons of the club relinquishing controls of match, fixturing, sponsorship and events to the Pro. The general feeling of those present was that there was no real benefits in the club relinquishing these functions and controls to the pro at a significant cost to the Club.

The Club has already given the Pro a relief from paying rent and it was felt that further financial subsidisation to the extent being sought, was not warranted. There was also the issue as to how the Club would fund the amount being sought by the Pro.

The general consensus was that the Club not proceed with this proposal.

There being no further business the meeting closed at 8:32 pm

Date of next meetings: **Tuesday 14th February 2012 6:00pm**
 AGM Wednesday 29th February 6:00pm

Signed as a true and accurate record:

..... Date: